

Accreditation Report – Catholic Social Services

Completed: January 12, 2017

Levels of Care Reviewed:

Alcohol & Drug Abuse Services **Prevention**

Catholic Social Services was reviewed by Division of Behavioral Health staff for adherence to the Administrative Rules of South Dakota and Contract Attachments. The following information was derived from the on-site accreditation survey of your agency. The strengths, recommendations and citations for Plans of Correction came as a result of reviewing policies and procedures, personnel records, and agency director interview.

Administrative Review Score: 92.1%

Cumulative Score: 92.1%

Governance

Strengths: It is apparent that the board of directors is highly engaged and compassionate. The staff is knowledgeable and passionate about the services they provide.

Recommendations: Update the policies and procedures manual to include all of the updates from the Administrative Rule of South Dakota 67:61 including sentinel events (ARSD 67:61:02:21).

Program Services

Strengths: A clear strength of the agency is in its community partnerships and the wrap around services provided for the clients. The agency's commitment is demonstrated by written curriculum development and the involvement in a challenging population.

Recommendations: None

Personnel

Strengths: The agency director is knowledgeable of prevention services.

Recommendations: None

Citation for Plan of Correction: One area related to Personnel will require a Plan of Correction.

1. According to Administrative Rule of South Dakota 67:61:05:01, a two-step Tuberculin skin test for new employees is required, with one-step occurring within 14 days of the date of hire and the second step within the first twelve months of employment. The agency's documentation revealed 1 personnel charts reviewed were non-compliant with the TB testing Rule requirements. Prior to December 2016, this requirement was outlined in Administrative Rule of South Dakota 46:05:05:02.

A Plan of Correction is required to address this area, which shall include an updated policy and procedure for completing a two-step Tuberculin skin test for newly hired employees.